



## ASSET DELIVERY INSTRUCTIONS

### Giving Cash

Reference your company's employee relief fund name and/or Fund ID number when transferring cash.

By ACH Transfer: Transfer assets directly from your account to ours:

<b>Truist Bank (d/b/a Branch Banking &amp; Trust Co) Account Name:</b> E4E Relief
<b>Bank Routing Number (ABA):</b> 021052053
<b>Account Number:</b> 63678978

By Wire: Contact us at 704.973.4564 or email [donorservices@e4erelief.org](mailto:donorservices@e4erelief.org) for instructions.

By Check: To ensure timely processing, we strongly encourage the use of electronic payments, if possible. However, you may send checks to our office with the Fund ID referenced in the memo line.

<b>Make checks payable to:</b> E4E Relief
PO Box 896796
Charlotte, NC 28289-6796

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### Giving Securities

Brokerage Firm	Account Name	Account #	DTC #
Charles Schwab	E4E Relief	1057-7341	0164

If you prefer or require information about another brokerage account, please contact us at [donorservices@e4erelief.org](mailto:donorservices@e4erelief.org) or 704.973.4564 to discuss the options. Fees vary based on broker, trading method and current SEC filing rates.

*Please note:* Donor's instructions to a broker to make a transfer are not sufficient to complete the gift. **Please contact our donor services team prior to asset delivery** to ensure proper and timely credit of your gift or to coordinate transfer of mutual fund shares. Trade fees are charged by the broker and passed through to the receiving fund.

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### Giving From your Donor Advised Fund

If you are sending a gift from a donor advised fund, more information may be required. Feel free to refer you provider to us at [donorservices@e4erelief.org](mailto:donorservices@e4erelief.org) or 704.973.4564 to assist.

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Please consult a tax advisor regarding tax implications of your gift.

E4E Relief is 501(c)(3) public charity. Tax ID: 87-3137387

**Contact E4E Relief Donor Services at 704.973.4564 or [donorservices@e4erelief.org](mailto:donorservices@e4erelief.org) with questions.**